

RECRUITMENT COMMITTEE

AVAILABILITY REQUIREMENT: Available weekly throughout the year including the summer to give tours to prospective families. Shall attend Open House in January/February. One representative shall attend monthly School Planning meetings, or provide an update to the President if no major events are being planned that month.

1. Set dates, coordinate volunteers and refreshments for the Open House in January/February. Give tours to prospective families at the Open House.
2. Give tours to prospective families as requested by the director.
3. Make follow up phone calls to prospective families as requested by the director.
4. Work with director to market the program in January. If classes are not full by April, work with director and committee to brainstorm other marketing possibilities. (For example; hang/distribute flyers, social media push, attending area events.)

Signature of agreeing to duties outlined above, and receipt of binder and jump drive:

Name Printed _____

Parent Signature _____ Date _____