

SOCIAL COMMITTEE

AVAILABILITY: Attend Executive Committee meetings and oversee the social committee

1. Plan and execute the Back to School Ice Cream Social in September, food and decorations for the auction and art show, and the Family Fun Day picnic in May.
2. Create opportunities for regular small scale playdates for families.
3. Obtain a budget for each event from the director at the Committee meeting in August. Submit reimbursements for expenses to the director. All reimbursement checks will be printed on or around the 1st of the month. You must receive prior approval from the director if you exceed the budget for an event.
4. Create a summer playdate schedule with input from the Executive Committee by the end of April. Email schedule to the President, VP, Secretary and Director to be included in May email update.
5. Maintain specific notes on what was purchased and what was used for each event. Keep these notes in the Social binder and on the Social jump drive.

Signature of agreeing to duties outlined above, and receipt of binder and jump drive:

Name Printed _____

Parent Signature _____ Date _____